RESEARCH ASSISTANT - ECOSYSTEM MARKETPLACE

Ecosystem Marketplace is seeking a part-time Research Assistant supporting our Water and Biodiversity Programs for a three-to-four month commitment beginning in Mid-May. The position will offer substantive experience and valuable contacts in the field of environmental markets.

For more information about Ecosystem Marketplace, a leading source of information and analysis on environmental markets and payments for ecosystem services, visit www.ecosystemmarketplace.com.

About Ecosystem Marketplace’s Water and Biodiversity Programs

Ecosystem Marketplace’s Water and Biodiversity Programs offer ongoing news, analysis, market tracking, and network building in the watershed payments, green infrastructure, conservation and mitigation banking, and biodiversity offsets spaces. Products include semi-annual reports, white papers, briefs, news articles, monthly newsletters, and daily news aggregation.

Position Description

The Research Assistant will be able to commit to approximately 20 hours per week. Start date is somewhat flexible although preferably in mid-May and no later than June 1. The work may be either in Washington, DC (Dupont Circle area) or via telecommute. This position is currently unfunded. We are happy to work with your educational institution to help you secure external funding or course credit.

Role and Responsibilities may include:

- Assisting in scoping, researching, writing, and/or editing analytical products including briefing papers and reports on watershed investments, green infrastructure, conservation and wetland banking, and biodiversity offsets.
- Assist in producing monthly Water Log and Mitigation Mail newsletters.
- Maintain content on EM information platforms including news, resources, social media, and project inventories.
- Support other EM and Forest Trends water and biodiversity efforts as needed, including articles, community of practice outreach, webinars, development, and some light administrative work.

Qualifications

- Upper-level undergraduate or graduate student
- Interest in conservation finance, ecosystem services and environmental markets
- Excellent research and writing skills; ability to deliver content under sometimes-short deadlines and tailor writing style to specific audiences
- Good time management skills and ability to work effectively both independently and with a team that is located all over the world. If you plan to work remotely, prior experience having done so is a definite plus
- Experience with client communications/management and comfort with phone & email outreach
- Experience with content management systems, Excel, blogging, and social media

If interested, please send a resumé, cover letter, and writing sample to Genevieve Bennett at gbennett@ecosystemmarketplace.com.